

# NOTICE OF PUBLIC MEETING

**MEETING:** Landmark Commission

**DATE:** Tuesday, December 16, 2025

**TIME:** 12:00 p.m.

**LOCATION:** Clarence W. Muehlberger Travel Center – Conference Room  
306 Scott Ave., Wichita Falls, Texas

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## A G E N D A

- I. Call to Order, Introductions and Welcome
- II. Action Item: Design Review – 501 Indiana: Backdoor Theatre – Request authorization to install 13 new exterior LED wall sconces/electrical conduit on main building facades for up/down lighting options for improved security/safety/visibility. (Depot Square HD)
  - i. Public Comment
  - ii. Any Motion
- III. Action Item: Design Review Renewal – 1701 Grant – Request consideration for a renewal of a design review case for rear garage gutters/downspout system and a new dormer; approved in December 2024 (West Floral Heights HD)
  - i. Public Comment
  - ii. Any Motion
- IV. Other Business:
  - a) Monthly Report: Depot Square and West Floral Heights Historic Districts
  - b) Design Review – Staff Authorized – Minor Alteration/Repairs:
    - 350 Morningside (Morningside Nat'l Register HD) – partial window replacement; *informational purposes only*
    - 1315 Grant (West Floral Heights HD) – gas/sewer line repair
    - 1311 Tilden (West Floral Heights HD) – roofing – replace same style materials; comp shingle
    - 1411 Hayes (West Floral Heights HD) – roofing – replace same style materials; comp shingle
- V. Adjourn  
Next Regular Mtg.- January 27, 2026 – 12 pm

Wheelchair or handicapped accessibility to the meeting is possible by using the handicapped parking spaces and ramp located off the parking lot with access from Scott Ave. nearest the main building entrance. Spanish language interpreters, deaf interpreters, Braille copies, or any other special needs will be provided to any person requesting a special service with at least 24-hour notice by calling the office of the City Clerk at 940-761-7409.

Every item on this agenda shall be considered a public hearing and citizens may appear at the beginning of this meeting and request to speak on any item. Regardless of the agenda heading under which any item is listed, any word or phrase of any item listed on this agenda shall be considered a subject for consideration for purposes of the Texas Open Meetings Act and other relevant law, and this governmental body may deliberate and vote upon any such subject and resolutions related thereto. Any word, phrase, or other subject contained in any item in this agenda may be voted upon, regardless of any language of limitation found in this agenda or any document referring to such action. Any descriptions of property or amounts stated herein are descriptive and not restrictive, and property and cited statutes and codes may be changed in the motions, actions or documents without further public notice. In addition to other items listed in this agenda, the provisions of the City Code related to planning, zoning, subdivision of property, development, and the operation and administration of the Department of Development Services, are herein added as a subject of this meeting without further notice.

## CERTIFICATION

I certify that the above notice of meeting was posted on the bulletin board at the Wichita Falls Public Library, Wichita Falls, Texas on the 10<sup>th</sup> day of December, 2025 at 10:00 o'clock a.m.

  
City Clerk