



Temporary Food Permit Application

Environmental Health Division

Wichita Falls-Wichita County Public Health District

1700 Third St. | Wichita Falls, TX 76301 | 940-761-7800 | www.health.wichitafallstx.gov

NEXUS# _____

Date Received _____

Pay Date _____

For Office Use Only

FOOD MUST BE PREPARED/COOKED AT THE LOCATION OF PERMIT

These permits last no more than 14 consecutive days at the same fixed location and applicants/businesses are limited to 15 Temporary Food Permits per year. If an establishment wishes to operate more frequently than is permitted with a temporary permit they may upgrade to the pop-up food vendor permit if they have a commissary and certified food manager scheduled and available at all times the establishment is operating.

No annually permitted establishment shall allow temporary food vending at their site unless a temporary permit application has been approved by the Wichita Falls-Wichita County Public Health District's Environmental Division.

Applicant Name: _____ Phone: (_____) _____

Applicant Address: _____ City/State/Zip: _____

Applicant Business Name: _____ Business Phone: (_____) _____

Applicant Business Address: _____ City/State/Zip: _____

Person in Charge for your booth, truck, table, etc.: _____ Food Handler Card Exp Date: _____

E-Mail (inspections sent to): @ _____

E-Mail (inspections sent to): @ _____

Operating Dates: _____ Operating Times: _____

Operating Address: _____ City/State/Zip: _____

Emergency Contact Person: _____ Phone: (_____) _____

FOOD FROM APPROVED SOURCE

Food items to be served (hotdogs, cotton candy, etc.):

Food items purchased/acquired from (Sam's, Walmart, etc.):

Food items to be prepared/cooked by (John Smith, etc.):

FOOD SAFETY

How will you keep food cold (ice chest, etc.):

How will you keep food hot (crockpot, grill, etc.):

A thermometer is required to ensure foods are at the appropriate temperatures during cold holding, cooking, and hot holding

If you have raw food, how will you keep it separate from other food:

How will you protect food from dirt, insects, rodents, etc.:

How will you wash your hands (must use soap or a bleach dip!):

Bare hand contact with ready to eat foods for a temporary food permit is not allowed; must use gloves or utensils

CLEANING & SANITIZING

How will you wash utensils or "dishes" (must wash, rinse, & sanitize):

How will you sanitize food contact surfaces:

Must have chemical test strips (either chlorine for bleach or quat for quaternary) to test sanitizer water and sanitizer for food contact surfaces; Chlorine 50-100ppm; Most Quaternary 200-400ppm (read label for food contact surface)

WASTE DISPOSAL

How will you dispose of liquid waste (water from handwashing, grease, etc.):

How will you dispose of solid waste (food, disposable plates, etc.):

A covered trash can is required

Access to toilet facilities are required

FEES

\$0 Temporary Event Coordinator

\$56 (if turned in \geq 5 business days prior)

Email Applications to WFEnvironmentalHealth@wichitafallstx.gov

\$84 (if turned in < 5 business days prior)

Applicant's Signature

Date