

**MINUTES**  
**LANDMARK COMMISSION**

**January 28, 2020**

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**MEMBERS PRESENT:**

Michele Derr	■ Vice-Chairperson
John Dickinson	■ Member
Christy Graham	■ Chairperson
Blake Haney	■ P&Z Liaison
Joel Hartmangruber	■ Member
Andy Lee	■ Member
Nadine McKown	■ Member
Janel Ponder Smith	■ Member
Marcela Trice	■ Member
Amy Gardner, Legal	■ City Staff
Terry Floyd, Development Services Director	■ City Staff
Karen Gagné, Planning Administrator	■ City Staff
Christal Ashcraft, Development Services Admin. Asst.	■ City Staff

**ABSENT:**

Tim Brewer	■ Council Liaison
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**I. Call to Order, Welcome, Introductions and Swearing-in New Members**

Chairperson Christy Graham called the meeting to order at 11:09 a.m. Ms. Graham had Commission members introduce themselves and introduced guests; John Phillips, 1508 Hayes. Ms. Graham welcomed Mr. Joel Hartmangruber and Ms. Janel Ponder Smith as the newest Commission members. The new members were sworn in by Christal Ashcraft.

**II. Review Election of Landmark Commission 2020 Chairperson and Vice-Chairperson**

Ms. Graham stated it was time to elect for the position of Chair and Vice-Chair for the Landmark Commission and made the nomination of Vice-Chairperson, Michele Derr for Chairperson. Mr. John Dickinson seconded, the vote was unanimous for Michele Derr as Chairman. Ms. Michele Derr nominated Ms. Christy Graham for Vice-Chairperson. Ms. Nadine McKowen seconded, the vote was unanimous for Christy Graham as Vice-Chairperson.

**III. Review & Approval of Minutes from November 26, 2019**

Chairperson Christy Graham called for review and approval of the November 26, 2019 Landmark Commission meeting minutes. Michele Derr stated she had a correction on page 5, under Other Business: Monthly Reports of the November 2019 minutes. City Central should be City Center. Ms. Michele Derr made a motion to approve corrected minutes, Mr. Andy Lee seconded the motion. Minutes were unanimously approved.

**IV. Discussion/Update: Bailey-Moline-Filgo Building – Nomination to National Register of Historic Places (1000-1004 Indiana Avenue)**

Ms. Gagné gave a brief update that the State Board of Review convened January 11<sup>th</sup>, 2020 with both letters from the Landmark Commission and the Mayor recommending the nomination of the Bailey-Moline-Filgo to the National Register of Historic Places. The State board agreed with the recommendation and had forwarded on to the National Park Service. Mr. Andy Lee spoke about the recommendation and the plans on moving forward. He also advised the Commission on details of building the structure and what it will offer the downtown patrons.

#### **V. Discussion/Update: Morningside National Register District Correspondence**

Ms. Gagné advised the Commission located in their meeting packets they could find a final copy of the last correspondence with the Morningside Neighborhood Group through the Gonzales'. A conference call was held previously in 2019 with all parties involved and it was determined at that time the City of Wichita Falls would not be sending a letter explaining how the state defines "monitoring" by the local CLG on nationally designated properties. Ms. Gagné advised Morningside residents have and will continue to be issued building permits.

#### **VI. Discussion Item: Depot Square Historic District Properties – 502 Ohio & 615 7<sup>th</sup> Street**

Ms. Gagné gave a brief update on the properties located downtown. Ms. Gagné stated Commission members may remember 615 7<sup>th</sup> Street as it came before them May of 2019 for a complete renovation and restoration. Unfortunately, there has been no activity on that property as of that meeting. Ms. Gagné stated 502 Ohio had come before the Landmark Commission a few years ago, however, both properties have had council action which overrides rulings from the Landmark Commission due to the fact that it is at the City Council level with an order for demolition. Unfortunately, many years have passed and at this time the owners have been put on notice that plans will need to be presented to staff management moving forward. Ms. Gagné advised 713 Indiana is also listed in the packet and is a concern for downtown, but it is not a designated structure at this time.

Mr. Terry Floyd stated the order for demolitions were issued before he was employed by the City of Wichita Falls and at this time staff is moving forward with these properties as part of The Downtown Revitalization Project that is beginning. Mr. Floyd spoke on the process and the next steps moving forward.

Mr. Andy Lee gave a brief timeline of the Downtown Steering Committee and the recommendations they made to city staff. Mr. Lee stated after two years of work by that committee nothing was done by city staff and that all that time was wasted. Mr. Floyd stated staff is currently working diligently on the Property Maintenance Code to be followed by the Vacant Structure Ordinance. Mr. Floyd assured the Committee the work done previously was not lost and city staff is working on an aggressive timeline on having these projects completed. Discussion among staff and Committee about structures and owners.

#### **VII. Other Business:**

##### **a) Monthly Report – Depot Square, West Floral Heights Historic District & Morningside Historic District**

###### **Depot Square:**

Ms. Derr gave updates:

- Farmer's Market is open the 1<sup>st</sup> & 3<sup>rd</sup> Saturday's through March

- Feb. 1<sup>st</sup> – Baby Doll Pub Crawl – Dancing with the Stars Fundraiser at The Farmer’s Market at 7:30 pm.
  - Feb. 6<sup>th</sup> – Valentine’s Gala at the Kemp Center – WF Youth Symphony Fundraiser 6:30 pm – 8:30 pm.
  - Now – Feb. 22<sup>nd</sup> – Stage 2 Dinner Theater – 25<sup>th</sup> Annual Putnam Spelling Bee
  - Now – Feb. 15<sup>th</sup> – Wichita Theater – Westside Story
  - Feb. 22<sup>nd</sup> – Lion King Junior
  - Feb. 14<sup>th</sup> & 15<sup>th</sup> – Valentine’s Soirée – Dinner Theater – Swinging with Sinatra
- Update on Iron Horse Pub – Ms. Derr stated states work is completed and looks very nice.

### **West Floral Heights:**

No Report

#### **b) Updates: 1700 block Hayes & 927 Indiana**

1701 Hayes

Ms. Gagné stated two complaints received by staff triggered a review of 1701 Hayes for a fence replacement. It was found there was a replacement fence being built using same poles but nothing that would need approval.

1711 & 1717 Hayes

Ms. Gagné stated a compliant was received about a metal fence be put up on property. The owner advised they are panels that are being cut down and used in her garden that just had not been cut at the time. Staff inspected the property a few days later and there was no fence constructed. The owner stated she would like to construct 7 foot trellises which would be allowed. Much discussion about the history of property.

927 Indiana

Mr. Andy Lee advised the Committee they were looking at the nomination of this building for National Register of Historic Places. Mr. Lee stated the Texas Historical Commission advised a Determination of Eligibility (DOE) could be done as a stand-alone or do an entertainment district. Mr. Lee stated they have tied in the Wichita Theater as well as the Performance Arts building next door. Mr. Lee spoke more to Commission over building’s background and history.

#### **c) Design Review – Staff Authorized – Minor Alteration/Repairs**

- 2704 9<sup>th</sup> Street (Morningside) – windows; *information only*
- 2703 9<sup>th</sup> Street (Morningside) – windows; *information only*
- 906 Hay’s Street (West Floral Heights) – rear storage shed (8sqft)
- 1612 Hay’s Street (West Floral Heights) – HVAC – unit change out
- 1010 9<sup>th</sup> Street (YMCA – landmark) – backflow testing
- 1701 Hayes Street (West Floral Heights) – replacement fence
- 609 7<sup>th</sup> Street (Depot Square) – maintenance/repair rear/side wall stucco/brick
- 2906 10<sup>th</sup> Street (West Floral Heights) – gas/plumbing permit
- 1409 Tilden Street (West Floral Heights) – foundation repair
- 3301 Harrison (landmark/RTHL – THC) – emergency gas leak/repair

**d) Articles & Periodicals/THC Items:**

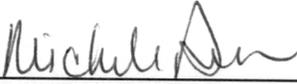
- The Medallion (*Fall 2019*)

**e) Next Meeting**

February 25, 2020

**VIII. Adjourn**

Meeting adjourned at 11:56 a.m.

  
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Michele Derr, Chairperson

Date 2-25-2020