

**ANNEXATION:** Is property located within the corporate limits of Wichita Falls?

No

Discuss annexation or other options with City staff.

Yes

**ZONING:** Is property zoned correctly for proposed use?

No

Discuss rezoning and/or conditional use process and options with planning department staff.

YES

**PLATTING/SUBDIVISION:** Is the tract a legally platted and recorded lot of record?

No

Developer will need to submit to and have approved by the City (1) a subdivision plat, and (2) infrastructure plans, if applicable.

YES

**INFRASTRUCTURE:** Is the appropriate public infrastructure serving the lot(s) in place (water, sewer, roads, drainage, etc.)?

No

(1) Submit public infrastructure plans to City for approval,  
(2) install public infrastructure,  
(3) infrastructure accepted by City for maintenance.

Yes

## How to Develop and Build in



### Planning Phase

**BUILDING PERMIT:** If new building construction, remodel, finish-out, or change in use submit to the City the following for approval: (1) application, (2) site plan, (3) construction plans.

Existing Building

- A. If no interior remodel, finish-out, or change in use, proceed to obtaining Occupancy; such includes Fire Marshal inspection, Health Permit (if applicable), and parking calculation.
- B. If remodel, finish-out, or change in use will occur, go to "BUILDING PERMIT" at left.

Permit Issued

### **BUILDING/SITE INSPECTIONS:**

Request all required building, mechanical, electrical, and plumbing inspection, as well as a final inspection

### **CERTIFICATE OF OCCUPANCY (CO):**

Issued upon approval of Final Inspection.  
OPEN FOR BUSINESS.

### Building Permit Phase